

The Oak Leaf

Mission Statement

The purpose of *The Oak Leaf* is to notify residents of monthly meetings and activities, report the actions of the various boards and committees, and print Park-related articles of a noncontroversial nature free of editorial comment.

Guidelines

Following are guidelines which should be followed when submitting articles for inclusion in *The Oak Leaf*.

- ♦ All material for *The Oak Leaf* should be submitted in a Windows-based format. Please include contact information with your article.
- ♦ Material for each issue must be received by the third Friday of each month to be included in the next month's issue.
- ♦ *The Oak Leaf* does not accept letters to the editor or any article that might be construed as controversial. It does not accept editorial comment. Such comments should be brought to the attention of the appropriate board or committee chair.
- ♦ *The Oak Leaf* does not accept paid advertising.
- ♦ *The Oak Leaf* only prints biographies, photos and platforms of the candidates in the monthly issue prior to an election.
- ♦ *The Oak Leaf* editor will publish the monthly activities and meetings calendar created by the CDD Activities Director.
- ♦ On a space-available basis, *The Oak Leaf* will publish short articles of general interest to Park residents.
- ♦ The editor has the right to disallow certain information that may be in conflict with *The Oak Leaf* Mission Statement and Guidelines.