

2008-09 HOP DISASTER READINESS PLAN

Implementing and carrying out a successful Disaster Readiness Plan is a responsibility of all HOP residents, their employees and committee's, e.g. HOPCA & CDD.

The Disaster Readiness Committee was created by the Authority of HOPCA in 2007 and includes a CDD Representation and CERT Liaison.

2008 members:

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Definitions:

- **HOPCA** - Heritage Oak Park Community Association
- **CDD** - Community Development District
- **HOP** - Heritage Oak Park
- **Neighborhood Chairs** - "Chairmen, Presidents of Associations park wide"
- **DRC** - Disaster Readiness Committee
- **Neighborhoods** - residents park wide, this plan does not distinguish between Villas, Condos, Carriage Homes, etc
- **CERT** - HOP Community Emergency Response Team

Plan will be implemented based on the recognition that local public health/or safety agencies/ fire, police may not be prepared or able to provide immediate emergency services required after a major incident. The HOP Incident Commander, will make this decision and will notify DRC Chair, Property Manager & HOPCA chair. DRC chair will notify DRC committee members & HOPCA secretary. HOPCA secretary will notify CDD & HOPCA committee members, and Neighborhood chairs & Association Presidents. (NOTE: please make sure the HOPCA secretary has your current telephone number.)

PART I - ALL RESIDENTS SHOULD:

1. Develop your own Family Disaster Plan.
2. Have non-perishable food and water for all family members and pets available for at least five to eight days.
3. **Register for a shelter if you have physical needs such as; continuous oxygen, air-conditioned environment secondary to medical condition and so forth. This must be done prior to an emergency. To register call 941-833-4000 or pick up forms at Lodge, or down load from the HOP web site.**
4. Keep a two to four week supply of medication on hand.
5. Become familiar with Charlotte Country emergency shelters. The Port Charlotte Middle School on Midway is the only one that allows pets. Pets must be in a carrier, have proof of up-to-date vaccinations and you must bring food and water for them. This is a first come, first serve shelter and you must also stay in the shelter to care for your pet. The Kingsway Elementary School, 2330 Quasar Blvd PC is the only Red Cross Certified shelter.
6. Have a copy of, and become familiar with, the County/State Evacuation Route.

PART II - When a Hurricane WATCH is issued for our area:

1. Bring inside your home all loose objects from your yard, porch and lanai. Assist your neighbors with this task. Check the yards of neighbors who are not here, and bring in anything that could become a danger to homes.
******IF YOU ARE LEAVING DURING HURRICANE SEASON YOU MUST SECURE YOUR HOME AND OUTSIDE AREA PRIOR TO LEAVING. BE SURE TO COMPLETE AN EMERGENCY CONTACT FORM. **** CHECK WITH YOUR ASSOCIATION PRESIDENT FOR RULES SPECIFIC TO YOUR ASSOCIATION.**
2. Make sure your vehicle is fueled and running properly.
3. Cover door and window openings with shielding materials.

PART III - When a Hurricane WARNING is issued for our area:

1. Closely monitor The Weather Channel, radio and NOAA
2. Cover door and window openings with shielding materials.
3. Close all interior doors.
4. Fill sanitized containers with fresh drinking water. Fill bathtub with water to use for cleaning only.
5. Set refrigerator controls to the coldest setting, keeping food fresh longer.
6. Follow instructions issued by local officials. Evacuate immediately if told to do so. If not evacuating, stay indoors away from windows, skylights and doors.
7. Notify Property Manager, neighbors, CERT Team, or Neighborhood chair/committee of your evacuation plans.
8. IF EVACUATING it is strongly recommended that you:
 - a. Turn off your power at your main circuit breaker prior to leaving.
 - b. Turn off your water shut off valves outside your house and at street prior to evacuating. You are responsible for water bills if you have a break between your home and the meter at the street. Take a recent FPL bill with you, as you can call them for information on power status.
 - c. Leave for public shelters only after hearing announcements that the particular shelter is open. Be sure to take non-perishable food, water, medicine, blankets, important papers (stored in a weather proof container,) money, cell phone, address book, pet food and proof of pet vaccination, maps, change of clothing, a first aid kit, portable radio, flashlight and extra batteries when evacuating.
9. Check the HOP website www.heritageoakpark.com for current information following a disaster.

PART IV – After an Event:

1. **FOLLOWING AN EVENT THE PRIMARY FOCUS WILL BE TO ACCOUNT FOR ALL RESIDENTS.** This will be the focus of the CERT TEAM who will report findings to the HOPCA DRC. Hang your CERT door knob hanger on your front door if you do NOT need immediate medical assistance. This will aid the CERT team in identifying and providing assistance to those with immediate needs.
2. DRC members will report to Lodge or alternate location, such as Sports Bar ASAP following an event.
3. **THE INCIDENT COMMANDER WILL NOTIFY COMPANY UNDER CONTRACT FOR DEBRIS and or TREE REMOVAL.** The front gate, Heritage Oak Blvd, and exit to back gate, will be cleared first to allow entrance of emergency vehicles.
4. **DAILY BRIEFING WILL BE HELD AT THE LODGE OR DESIGNATED AREA.**
5. All neighborhood chairs/committee members should plan to attend & report information back to their areas.
6. If power is out, Residents should turn off all power to avoid a power surge when restores power.
7. Following an event and during the recover period, the Front & Back gates will be manned 24 hours per day for security purposes. You will need an ID proving you are a resident of HOP to be allowed to enter. A log will be kept of all people entering and exiting the park.