

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The recessed meeting of the Board of Supervisors of Heritage Oak Park Community Development District held on Thursday, March 18, 2010 at 10:00 a.m. was reconvened on Thursday, April 1, 2010 at 9:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Olin Earl Bell	Chairman
David C. Davis	Vice Chairman
Julia McIntyre	Assistant Secretary
Douglas P. Blake	Assistant Secretary
Betty Keller	Assistant Secretary

Also present were:

Cal Teague	District Manager
Kim Ueding	Property Manager
Residents	

The recording of the Heritage Oak Park Community Development District continuation meeting on Thursday, April 1, 2010 was not audible and the following minutes are a summary of the actions taken by the Board of Supervisors.

FIRST ORDER OF BUSINESS

Roll Call

Chairman Bell called the meeting to order and Mr. Teague called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Budget Discussions

- The Chairman noted basically we decided to have this continuation meeting for the kickoff for the budget review for fiscal year 2011. He noted this will be an important year as we stand the chance of losing two of our senior supervisors this year.

- With the current financial situation in Florida and the country, it is important we address our finances and do our best to keep our residents safe.
- The HOPCA will proceed in amending the current method of how the HOA and the CDD manage their affairs.
- The Chairman felt HOPCA is seriously considering hiring a full time manager and possibly staff which could reduce the amount of money the District will receive from HOPCA; currently \$100,000.
- The Chairman requested each supervisor to give their opinion and make their comments on the HOPCA and the budget for 2011.
- Mr. Davis noted we need to get reserves designated to each item we have. We have enough in the roof reserve for example.
- The Board discussed designated reserves and undesignated reserves.
- All supervisors agreed that a reserve schedule was important and should be included in the budget.
- Several supervisors felt a management company was important to manage the affairs of the District.
- It was pointed out the Chairman spends an awful lot of time each month on day-to-day management of employees; he spends time on irrigation, he spends time with vendors negotiating, he spends time with the Property Manager and the other employees. We need to have a management company managing our employees on a day-to-day basis. It can be done at a reasonable cost. It is better for the employees and better for the residents.
- The supervisors felt since we did not know what HOPCA was going to do we should wait until they made a decision. We should have options identified if they do proceed with hiring a manager.
- The Board reviewed the services provided and what percentage of time staff spent on HOPCA issues and what percentage of time spent on CDD issues.
- Irrigation expenses were discussed. It was understood 70% of the system and irrigation expenses are CDD as they own and are responsible for the pumps, distribution system, controllers and more. HOPCA is responsible for any system on private property including the sprinkler heads.

- The Board reviewed line item by line item in the proposed budget.
- The following are specific budget adjustments the Board requested:
 - Under Revenue, Increase Investments to \$3,600.
 - Under Other Government Charges Irrigation, put \$22,000.
 - Under Other Government Charges/Fees, put \$78,000.
 - Reduce Engineering to \$10,000.
 - Reduce R&M Gatehouse to \$2,000.
 - Increase Miscellaneous-Internet Services to \$1,600.
 - Life & Health Insurance take up to \$12,000.
 - Utility-Refuse Removal reduce to \$0.
 - Trees & Trimming take up to \$8,000.
 - Add under R&M-Drainage, \$25,000.
 - R&M Golf Cart to be \$5,000.
 - Capital Outlay will be \$42,265 and includes Golf Cart for \$4,000. For Irrigation Repairs the amount is unknown at this time.
 - R&M Parking Lots to \$6,000.
 - R&M Roads and Alleyways to \$3,000.
 - Reserve Roadways to \$15,000.
 - Contracts-Janitorial Services to \$22,000.
 - Contracts-Recreational Center to \$1,000.
 - R&M Clubhouse \$20,000.
 - R&M Parks to \$10,000.
 - R&M Pools to \$15,000.
 - Miscellaneous Services to \$4,500.
 - Capital Outlay Clubhouse Furniture to \$8,000.
 - Capital Outlay Equipment to \$8,000.
 - Capital Outlay Clubhouse to \$8,000.
 - Create Roof Reserves and budget \$5,000.
 - Combine Designated and Road Reserves and call it Road Reserves and then increase Road Reserves to \$50,000.
 - Create an Emergency Reserve of \$100,000.

- In the Narrative, include Carpet Cleaning in Contracts-Recreation Center.

FOURTH ORDER OF BUSINESS

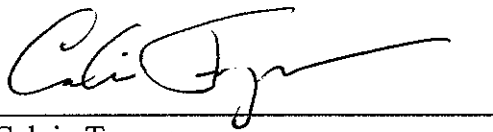
Audience Comments

- There not being any, the next item followed.

FIFTH ORDER OF BUSINESS

Adjournment

- There being no further business, the meeting was adjourned.



Calvin Teague
Secretary



Olin Earl Bell
Chairman